

## Timetable for Appeals

Appeals forms are available by emailing: admissions@pittville.gloucs.sch.uk

## Timetable for September 2025 entry appeals:

Pittville School appeals will be heard by an independent panel between the end of May to July.

- 1. Completed Admission Appeal Forms should be returned to the school by date tbc.
- 2. Appellants will be sent information about dates and times at least 14 days prior to the hearing.
- 3. Any additional evidence must be submitted by a reasonable deadline before the hearing date.
- 4. Decision Letters are sent out within 5 school days of the last day of hearings, wherever possible.
- 5. Appeals submitted after the Deadline for Return will be heard within 40 school days of Deadline for Return if possible. If this is not possible, within 30 school days of the completed Admission Appeal Form being received by the school.

## Timetable for In-year appeals:

- 1. Appeals will be heard within 30 school days of the Admission Appeal Form being received by the school.
- 2. Parents will be informed of the hearing arrangements 10 school days before the hearing date.

  Parents may however waive their right to the full period of notice.
- 3. Additional evidence to be submitted by a reasonable deadline before the hearing date.
- 4. Decision letters are sent out within 5 school days of the date of the hearing, wherever possible.