



Exam Invigilator

We are looking to expand our pool of casual Invigilators to work under the guidance of the Examinations Officer. The role will involve supervision of students who are undertaking examinations during November, January, May and June however there are internal exams throughout the year. Applicants should be available most of these dates. There may also be opportunities to come and support vaccination days and other events in school.

Duties will include supervising pupils taking exams, preparing exam rooms, distributing and collecting exam papers in accordance with the JCQ regulations. No specific examination experience is necessary as training will be provided.

The post would be ideally suited to applicants who are organised, calm, approachable, reliable, punctual and who can work both independently and as part of a team.

This is a casual contact and working hours will be negotiated for each exam period. Hourly rate is £14.38

If you are interested, please download an application form from our website or email jobs@pittville.gloucs.sch.uk

Closing date: 27th September 2024

Interviews will be held w/c 7th October 2024

This position is due to commence as soon as possible.
Applications from ECT's would be welcomed.

Pittville School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Applicants will be required to undergo child protection screening appropriate to the post including checks with past employers and the Disclosure and Barring Service. Offers of appointment are subject to satisfactory references and DBS clearance. It is an offence to apply for the role if you are barred from engaging in regulated activity relating to children.